

Minutes of the Meeting

Of

IQAC Committee

(Meeting No: 02.2022)

(Date: 18th October, 2022, 04:00 PM onwards)



Gujarat Technological University
Nr. Visat Three Roads, Visat - Gandhinagar Highway
Chandkheda, Ahmedabad – 382424 – Gujarat





GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/IQAC/02.2022/MOM IQAC Meeting/2022/૧૨૪૭

૩૧/૧૨/૨૦૨૨

Minutes of IQAC Committee Meeting: 02.2022

The Meeting of IQAC committee was organized on 18th October, 2022 at 04:00 PM, under the chairmanship of Prof. (Dr.) Navin Sheth, Hon'ble Vice Chancellor – GTU, along with Dr. K.N. Kher, Registrar – GTU, Dr. S. D. Panchal, Head – IQAC and other members of IQAC committee at GTU.

Following Members were present during the meeting

Sr. No.	Name	Designation
1	Prof. (Dr.) Navin Sheth, Hon'ble Vice Chancellor	Chairman
2	Dr. S.D. Panchal, Professor & Director, GTU – GSET	Head IQAC & Member Secretary
3	Dr. K. N. Kher, Registrar, GTU	Member
4	Dr. Shailesh Zala, Former Vice Chancellor, Bhavnagar University	Member
5	Dr. C. N. Patel, Member – Dean, Faculty of Pharmacy, GTU	Member
6	Dr. Jaimin Vasa, Managing Director, Vasa Pharma, Ahmedabad	Member
7	Dr. Pankajray Patel, Professor & Director, GSMS, GTU	Member
8	Dr. Sanjay Chauhan, Professor & Director, GSMS, GTU	Member
9	Dr. D. M. Patel, Associate Professor, GSP, GTU	Member
10	Dr. Sarman Hadia, Associate Professor, GSET, GTU	Member
11	Dr. Komal Borisagar, Associate Professor, GSET, GTU	Member
12	Dr. Kaushal Bhatt, Associate Professor, GSMS, GTU	Co-ordinator
13	Dr. Chirag Vibhakar, I/C Principal - GPERI, GTU	Invitee Member

The following Member were not able to remain present in the meeting

Sr. No.	Name	Designation
1	Dr. Alok Chakrawal, Vice-Chancellor, Guru Ghasidas Central University	Member
2	Shri Rajubhai Shah, Member – BoG, GTU	Member
3	Dr. Viral Borisagar, I/C COE, GTU	Member
4	Ms. Sobhanarani Sengunthar, Statistical Officer, GTU	Member





GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

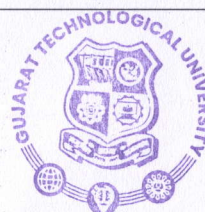
(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/IQAC/02.2022/MOM IQAC Meeting/2022/૧૨૪૭

૩૧ /૧૨ /2022

In the beginning, Dr. S. D. Panchal welcomed respective IQAC committee members. Dr. Kaushal Bhatt has given the presentation on the activities carried out by IQAC. Dr. Panchal briefed the objective of the organized meeting and sort glimpse on various agenda has to be discussed during the meeting. Description of each agenda and resolution made in the meeting is as below:

Agenda Items for confirmation	
Agenda 02.2022.01	<p>To confirm the minutes of meeting IQAC Committee Meeting No: 01.2022</p> <p>Discussion:</p> <p>The IQAC Meeting 01-2022 was held on date 07/05/2022 at 11:00 AM in offline mode. The approved minutes is attached herewith.</p> <p>Resolution:</p> <p>The IQAC Committee confirmed the minutes of the 01-2022 IQAC meeting held on 07/05/2022. (Annexure I)</p>
Agenda 02.2022.02	<p>To note action taken report (ATR) on the resolution made during 01.2022 IQAC Committee Meeting</p> <p>Action Taken Report :</p> <ol style="list-style-type: none">To discuss on progress of different schemes launched by IQAC-GTU.<ul style="list-style-type: none">The Financial Assistance Scheme for the Techers (FAST) has been launched for the Research Paper Publication. Under the Scheme total 17 faculty members were benefited by the reward of ₹. 1,75,000/-The 4th Cycle of Seed Money Scheme (SMS) has been started and in this cycle total 3 Faculty and 1 Student has been selected for research grant of ₹. 3,20,000/- out of this ₹. 1,60,000/- was disbursed to them for initiation of research work.The 1st cycle of Seed Money Scheme (SMS) completed successfully. All 10 researchers has submitted their final Research project to IQAC-GTU and the last and final Instalment of Grant Amount of ₹. 2,10,992/- has been disbursed to them.The 2nd cycle of Seed Money Scheme (SMS) completed successfully. Out of 06 researchers 03 has requesting 1 to 3 month extension and same was granted by the chairmen of IQAC Committee and rest of 03 has submitted their final





GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/IQAC/02.2022/MOM IQAC Meeting/2022/૧૨૪૭

31 / 12 / 2022

	<p>Research project to IQAC-GTU and the last and final Instalment of Grant Amount of ₹. 1,03,103/- has been disbursed to them.</p> <ul style="list-style-type: none"> The 1st cycle of Research Promotion Scheme for Minor research Projects (RPS-MRP) is successfully launched by the IQAC-GTU, out of 47 proposal 27 proposals were selected and total ₹. 10,56,000/- research grant has been approved by the university, out of it the 1st instalment of 50% grant amount of ₹. 5,28,000/- was disbursed among the different affiliated institutes for initiation of research work under the RPA-MRP scheme of IQAC-GTU. <p>2. To Discuss and implement Admin Staff Appreciation Policy (ASAP) of University</p> <ul style="list-style-type: none"> The IQAC committee has approved the Admin Staff Appreciation Policy (ASAP) which will be effective from this foundation day only. Under the Scheme total 6 sections of the University and the total 12 Staff members were awarded with the Best Section and Best Employee Award. <p>3. To discuss on progress of NAAC Accreditation work of - GTU.</p> <ul style="list-style-type: none"> The University has successfully submitted (IIQA) Information for Quality Assessment. The Self Study Report (SSR) is to be submitted by the University after the Final Evaluation by the External Expert from the RFRF. The Expert Sessions will be conducted every Saturday of the week by the IQAC GTU for the preparation of presentation for NAAC Final Visit. <p>Resolution:</p> <p>The ATR on the resolution made in the 01.2022 IQAC Committee meeting held on 07/05/2022 is noted by the committee member as per the (Annexure II)</p>
<p>Agenda 02.2022.03</p>	<p>To note the renewal tenure of IQAC Head for third year.</p> <p>Discussion:</p> <p>The committee has discussed on the renewal process of IQAC Head as per the university norms and regulation.</p> <p>Resolution:</p> <p>The committee has approved the renewal tenure of IQAC head as per the Gujarat Technological University Regulation Act 2017 (Point No. 6.4; page. No. 31).</p>





GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

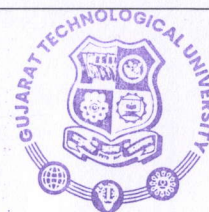
ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/IQAC/02.2022/MOM IQAC Meeting/2022/૧૨૪૭

૩૧ / ૧૨ / 2022

Agenda Items for Consideration	
Agenda 02.2022.04	<p>To discuss and implement Amendment of Different Scheme of IQAC-GTU</p> <p>Discussion:</p> <ul style="list-style-type: none">• Research Promotion Scheme for Minor Research Project (RPS-MRP): Change in Annexure - I and Added Annexure - II separate declaration for fund transfer to Principal Investigator Bank Account and in case of Institute transfer of Principal Investigator the fund will also be transfer by the institute to PI Institute with knowledge of GTU. Also if the research project is more than the approved grant than the excess of amount will be borne by the Institute/PI. (Annexure III)• Staff Recognition Scheme (SRS): Categories of recognition will be added in the area of Patent published or granted, Innovation activity etc...(Annexure VI)• Visheshagya Scheme: Eligibility of Mentee Institute and added Annexures IV and V as a Mentor Mentee Feedback form. (Annexure V)• PART: Performance Appraisal of Teaching Staff (PART) Application Form is required to submit after the sign by the Director/Principal (Annexure VI)• Mentor Mentee handbook: The New Mentor Mentee handbook for the Academic Year 2022-23 were designed and implemented in each school and constituent institute of GTU. (Annexure VII) <p>Resolution:</p> <p>The IQAC Committee noted the amendment and provides their consent for required changes in different scheme of IQAC-GTU.</p>
Agenda 02.2022.05	<p>To discuss on progress of NAAC Accreditation work of - GTU.</p> <p>Discussion:</p> <ul style="list-style-type: none">• The university is availing the consultancy services from Research for Resurgence Foundation (RFRF) Nagpur for SSR preparation and Data Validation and Verification. The team of the RFRF visited University 4 times for data validation and SSR preparation work of the University. Under its guidance the University has successfully submitted Institutional Information for Quality Assessment





GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

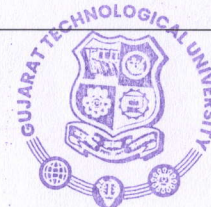
ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/IQAC/02.2022/MOM IQAC Meeting/2022/૧૨૪૭

31/12/2022

	<p>(IIQA) on NAAC also the Self-Study Report (SSR) is successfully submitted by the IQAC-GTU on 12th October, 2022.</p> <ul style="list-style-type: none">IQAC GTU has organized expert sessions for NAAC SSR preparation. The expert of the session was Dr. Atul Gonsai from Saurashtra University and Dr. Jayendrasinh Jadav from Sardar Patel University. Both the expert are renowned peer team member of NAAC. They provide detailed information how the NAAC visits take place, how the score is calculated, what are the things we need to keep in mind for NAAC Visit Presentation etc... were guided by them. <p>Resolution:</p> <p>The IQAC Committee noted the progress of NAAC Accreditation and suggested to expedite the work.</p>
<p>Agenda 02.2022.06</p>	<p>To discuss and approve the organogram of Gujarat Technological University.</p> <p>Discussion:</p> <p>The University has prepared the organogram chart of Gujarat Technological University under the guidance of Hon'ble vice chancellor Prof. (Dr.) Navin Sheth. Some modification needs to be required and after this modification the organogram will be approved in the upcoming IQAC Committee Meeting (Annexure VIII)</p> <p>Resolution:</p> <p>The IQAC Committee suggest some modification in the organogram of Gujarat Technological University and it will be decided to finalise in the upcoming committee meeting of IQAC.</p>
<p>Agenda 02.2022.07</p>	<p>Table agenda 07.01 : To invite Principal/Director of GPERI and SAST for regular IQAC Committee Meeting.</p> <p>Discussion:</p> <p>The committee has decided to invite Dr. Chirag Vibhakar, I/C Principal, GPERI, GTU and Dr. Vaibhav Bhatt, Director, SAST, GTU as an Invitee member in upcoming IQAC Committee meeting.</p> <p>Resolution:</p>





GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/IQAC/02.2022/MOM IQAC Meeting/2022/૧૨૪૭

૩૧/૧૨ /2022

The IQAC Committee approves the same and now onwards Dr. Chirag Vibhakar, I/C Principal, GPERI, GTU and Dr. Vaibhav Bhatt, Director, SAST, GTU is invited as an invitee member in the IQAC committee meeting.

Table agenda 07.02: To discuss the progress of ISO certification of University.

Discussion:

The ISO process of University is going on and, now it is time to invite quotation from the certified companies for the ISO certification. The quotations were invited and presented in the IQAC Committee Meeting as per the below mentioned table.

Name of the Company	TUV SUD South Asia PVT. LTD	ISOQAR India PVT. LTD	Bureau Veritas India PVT. LTD
Audit and Certification Fee	₹. 2,07,250/-	₹. 1,32,000/-	₹. 1,33,500/-
Surveillance Audit 1	₹. 79,875/-	₹. 55,000/-	₹. 47,500/-
Surveillance Audit 2	₹. 79,875/-	₹. 55,000/-	₹. 43,000/-
Total for 3 years	₹. 3,67,000/-	₹. 2,42,000/-	₹. 2,24,000/-
GST	Excluded in above Fees. As applicable at the time of invoicing.	Excluded in above Fees. As applicable at the time of invoicing.	Excluded in above Fees. As applicable at the time of invoicing.
Extra	Travel Cost , Lodging and Boarding etc.	Travel Cost , Lodging and Boarding etc.	Travel Cost , Lodging and Boarding etc.





GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

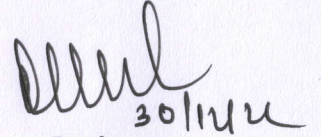
Ref: GTU/IQAC/02.2022/MOM IQAC Meeting/2022/9287

31/12/2022

Resolution:

The IQAC Committee gone through the quotations of three agencies and it is decided to provide the work order the agency which has quoted the lowest price.

The meeting was ended with a vote of thanks to the Chair.


Registrar

To,

1. All the Committee Members, GTU.

Copy Forwarded for information and necessary action,

1. All Concern Section of the University.

Copy Forwarded for information,

1. PA to Registrar.
2. PA/PS to Hon'ble Vice Chancellor.

